

Tullibody Community Development Trust Meeting

Tuesday 1st May 2018

Present: Chris Calder (CC), Cathy Ely (CE), Janet Gowran (JG), Philip Grivell (PG), Chair Janette McGowan (JMG), Charlie Watt (CW), Graeme Thompson (GT)

Apologies: Lynsey McKinlay

	ACTION
<p>Welcome from Chair (JMcG)</p> <p>Minutes of previous meeting 17.04.2018 proposed by CW and seconded JMcG.</p> <p>Matters arising - are also agenda items</p> <p>Treasurer's Report account is now accessible following the issues experienced by TSB</p> <p>SLF we were disappointed at not being successful in our first attempt at this Stage 1 application, however we can reapply and have been appointed at new SLF advisor Veronica Heatherington. This time round we feel it would be better to have face to face meetings if possible, JG to contact her and arrange meeting as soon as possible to help us better understand how best to present information/ evidence our application. Ian Leaver will also provide advice as he's been sent a copy of our unsuccessful feedback</p> <p>Meeting date with Clacks Council Liaison officer Trustees: JMcG, JG, CC and CW met with Clacks Council L Baillie (1.05.2018 @4pm Kilncraigs) to discuss some of the challenges we have been experiencing and consider how we can work more better together in respect to CAT, address some of the outstanding information we've requested and help our dedicated officer better understand why we are requesting certain information. TCDT were supported by Ian Leaver DTAS, with Julie McGrath in attendance representing CTSI. Copy of the meeting will be shared/ filed in G drive. CW shared that he has reflected on previous communication from SC whereby he stated that there would be financial support – however yet there has been no financial support and minimal “support “from Clacks officers.</p> <p>Outcomes from the discussion - possibility of Try before you Buy, Lesley Baillie suggested that she asks Owen Munro to arrange a walk round the civic centre with Trustees to discuss maintenance issues etc with officer who has the knowledge of the facility / maintenance</p> <p>In addition to this we were advised that a meeting will be held with Clacks officers/CTSI/ DTAS to discuss how Clacks take forward the CAT in relation to the Community Centres.</p> <p>Enterprise Accelerator Support – 26th April 2018. Several Trustees met with Karen Fitzsimmons (Community Enterprise) She will support us in areas where we most need it, i.e. getting the right information/ evidence to support a further application. Following our initial meeting with Karen on 26 April, she will liaise via email with JMcG and JG who will provide updates at Trustee meetings</p> <p>CTSI offer of Funding Tool and Development Training (possibly in conjunction with THL) JMcG provided an update on recent session she had with Julie McGrath (CTSI) regarding funding and future training. Explored and input Funding search Guide. All trustees have asked to consider that search information sheet,, JMcG will collate and feed back to Julie at CTSI - this process enables a deeper search for key funding that would be relevant to TCDT and saves us time trying to search through funding sites.</p>	<p>JG</p> <p>JG</p> <p>JMCG/JG</p> <p>JMcG</p>

<p>Group/ committee/ board training can be delivered over two sessions covers: Roles / responsibilities/ Risk Management/ strategic development – JMcG will liaise with Julie to organise training for TCDT trustees – (Mon/ Tuesday evenings)</p>	<p>JMcG</p>
<p>Attendance at other meetings/groups</p>	
<p>CW to organise a local visit to Clackmannan Development Trust to see how they are operating and see what we can learn from them</p>	<p>CW</p>
<p>Correspondence – press updates – Civic Centre user profile progress When speaking with group remember to get a Quote / names of people</p>	<p>JG</p>
<p>WEB site/ email address updates PG and CE to explore new email address as existing Chair/Sec/Treasurer @tullibody.org are linked to Tullibody website</p>	<p>PG/CE</p>
<p>CE to ask P McN for good quality image for website</p>	<p>CE</p>
<p>PG setup Google Calendar for all events/ meeting etc.</p>	<p>PG</p>
<p>Membership update & Newsletter – meeting notification 22nd May 2018</p>	
<p>Since Facebook message there has been increase in Web sign up. CE has received numerous alerts to advise of signups</p>	
<p>PG has been transferring Web members into G drive</p>	
<p>Email notification of next members meeting to all members</p>	<p>JG</p>
<p>CC asked if we could have a microphone at next meeting as some voices are quiet when the room is full and busy.</p>	<p>CC/ JG</p>
<p>Distribution of newsletters - JMcG will do newsletter and circulate before printing then we need to allocate for distribution</p>	<p>JMcG/ all</p>
<p>AOCB Email all members to advise/ ask if available interested in supporting us with door to door / canvassing to raise profile etc</p>	<p>JG</p>
<p>Make enquiries to Pauline re design and cost of banners to raise profile</p>	<p>JG</p>
<p>Date of Next Meeting – 22nd May 2018, - Open Members Meeting Gallery viewing room</p>	